



Request for Proposals

2023 Faculty Mentoring Grant for Summer Undergraduate Research and Creative Work

The Undergraduate Research Opportunities Program (UROP) in the Office of the Vice Provost for Research and Scholarship (OVPRS) is committed to promoting and expanding research and creative work opportunities for undergraduate students in all disciplines across campus. To increase undergraduate student participation in these opportunities during the summer, **UROP is awarding up to \$100,000 for the 2023 Faculty Mentoring Grant for Summer Undergraduate Research and Creative Work.** The Faculty Mentoring Grant will be awarded to eligible University of Hawai'i at Mānoa (UHM) faculty who will mentor UHM undergraduate students conducting research and creative work projects in Summer 2023 (see below for application details). UROP encourages applications from all disciplines, and is particularly interested in receiving applications from non-STEM fields and from early-career (tenure-track, non-tenured) faculty in any discipline. **The application period opens February 1 and closes March 1, 2023 at 11:59 pm.**

Eligible applicants include tenured/tenure-track faculty at UHM and/or faculty classified by the UHM Graduate Division as [Regular or Cooperating Graduate Faculty at any level \(1-3\)](#). Currently ineligible faculty may: (i) partner with an eligible faculty member to submit a joint proposal; the eligible member must submit the proposal, and will receive the grant funds if successful; or (ii) complete a [Faculty Mentor Eligibility Petition](#)¹ at least two weeks prior to the submission of a Faculty Mentoring Grant proposal in order to ensure timely consideration of the Petition.²

Faculty across all disciplines at UHM may apply for up to \$5,000 for one undergraduate student mentee or a maximum of \$10,000 for two or more mentees. An applicant may submit only one application per funding cycle. All funds are to be used to directly support the undergraduate student's project in Summer 2023 (e.g., acceptable expenditures include materials and supplies, travel costs for students, and student wages; non-allowable expenditures include faculty salary or overload, student tuition, and any expenses not directly related to the student's summer project). Eligible mentees include UHM undergraduate students who plan to graduate from UHM but have not graduated before the end of Summer 2023, and who will not be concurrently funded with [UROP Project Funding](#) in Summer 2023 (Prior recipients of UROP Project Funding must have finished all completion requirements by end of Spring 2023 to be eligible). UROP is not responsible for determining the method used to pay student wages, nor is UROP responsible for hiring students. Faculty should work with their unit's human resources representative on options for hiring undergraduate students with grant funds.

¹ Granting of faculty mentor eligibility is not guaranteed. Applicants who choose to petition for eligibility in lieu of partnering with an eligible UHM faculty member and are not ultimately granted eligibility will not be considered for the Faculty Mentoring Grant.

² Faculty Mentoring Grant funds will not be disbursed to successful applicants until eligibility is determined.



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**Undergraduate Research Opportunities Program
Office of the Vice Provost for Research and Scholarship**

Successful applicants will demonstrate clear and compelling plans for both student recruitment & mentorship and intended student outcomes & impacts. Applicants should also clearly describe the proposed student project, as well as the timeline and associated activities. In addition, proposals must include a justified budget clearly demonstrating how all funds will be used to directly support the student's project. Applications will be reviewed by a team consisting of UROP staff and Undergraduate Research Opportunities Council (UROC) members, and will be scored based on a [Rubric](#). Final funding decisions will be at the discretion of the UROP.

Applicants will be notified of funding decisions by mid-April 2023 at the latest. Funds will be distributed to successful faculty applicants as a RTRF account, and faculty will have until August 31, 2023 to expend all funds.